SKS COLLEGE OF PHARMACY, VPO- KIRMACH, KURUKSHETRA
MANDATORY DISCLOSURE FOR THE SESSION- 2023-24

1. **NAME OF THE INSTITUTE:**

   SKS COLLGE OF PHARMACY

   VPO- KIRMACH, KURUKSHETRA -136119, HARYANA Tel. No. 01744-273241

   E-Mail: skscop22@gmail.com

   Fax: 01744-273241

2. **NAME & ADDRESS OF THE TRUST/SOCIETY/COMPANY & THE TRUSTEES:**

   Sardar Kewal Singh Memorial Educational Trust (Reg.) GT #1899/8, Krishna

   Nagar Gamri, Kurukshetra -136118, HARYANA Mobile No. 9416073605

   E-Mail: gurpreet.sks@gmail.com

   Fax: 01744-273242

3. **NAME & ADDRESS OF THE DIRECTOR m/PRINCIPAL:**

   Mr. Amit Kumar

   # 674, Sector-13, Kurukshetra.136118 HARYANA

   Tel. No. 9896159691

   E-Mail: aamitspharma@gmail.com

   Fax:

4. **NAME OF THE AFFILIATING UNIVERSITY:**

D. Pharmacy: Haryana State Board of Technical Education, Panchkula.

5. GOVERNANCE

a)   Governing Body:

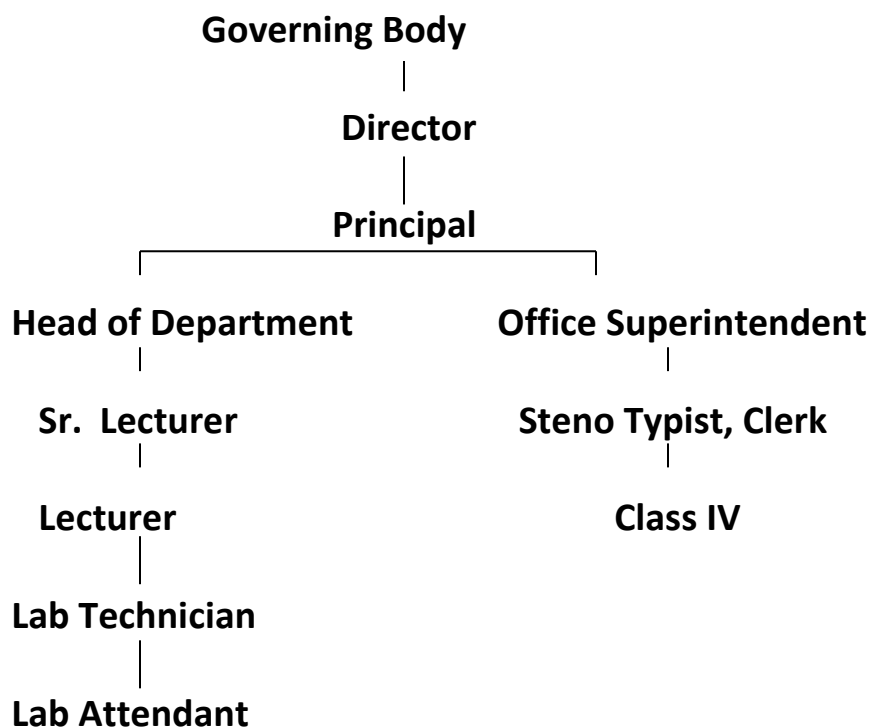| Sr. No	Name of the Member	Qualification	Experience	Designation
1	Sh. Gurpreet Singh	B.A. LLB, LLM	15 Years	CHAIRMAN
2	Mrs. Surenderjeet Kaur	B.A	15 Years	Managing Director & Treasurer
3	Mrs. Sharanjit Kaur	M.Tech IT	15 Years	Director

b) Academic Advisory Body:

1.   Dr. Rohit Dutt   : -   Dean, G.D. Goinka University Gurgram

2.   Dr. Kumar Gaurav   : -   Principal, Guru Gobind Singh College of Pharmacy YNK

3.   Dr. S.C Arora   : -   Director/ Principal, R.K.S.D College of Pharmacy, Kaithal

4.   Sh. Amit Chandna   : -   Principal, RPIP, Karnal

5.   Dr. Rajinder Mann   : -   Principal, Savitri Devi, Memorial College of Pharmacy,

                                       Rajound, Kaithal

6.   Dr. Suresh Kumar   : -   Principal,Ganpati Institute of Pharmacy, Yamuna Nagar

7.   Dr. Raj Kumar   :-   Associate Prof.,Bharat Institute of Pharmacy Degree Course, Babain,

8.   Sh. Naresh Mann   : -   Principal, Doon Valley College of Pharmacy, Karnal

c)   **Frequency of the Governing Body Meetings**   **: -**   **Half Yearly**

       Frequency of Academic Advisory Body   **: -**   **Annually**

d)   **Organizational Chart and Process**

```
                        Governing Body
                             |
                          Director
                             |
                          Principal
              _____|_____
             |                             |
      Head of Department           Office Superintendent
             |                             |
        Sr. Lecturer              Steno Typist, Clerk
             |                             |
         Lecturer                       Class IV
             |
      Lab Technician
             |
      Lab Attendant
```

e)   **Nature and Extent of involvement of faculty and students in academic Affairs/improvements:** (**Not Applicable as the first session is yet to start**)

f)   **Mechanism/Norms & Procedure for democratic/good Governance:**

    Every issue will be raised on proper platform and action will be taken according to consequences.

g)   **Student Feedback on Institutional Governance/Faculty performance:**

    Not Applicable as the first session is yet to start.

h)   **Grievance Redressal Mechanism for Faculty, staff and students:**

      Grievance if any, are redressed by the various concerned committees. Further, link for

      Online

      Grievance Redressal system is installed on institutional web-site

i) **Establishment of Anti Ragging Committee**

Anti-Ragging Committee:-

Name	Designation	Contact No
Sh. Sandeep Kumar	Chairperson	8059433699
Sh. Sanjay Kumar	Member	9017276026
Sh. Rakesh Kumar	Member	9728660090

j) **Establishment of Online Grievance Redressal Committee in the Institution**

Grievance Redressal Committee:-

Name	Designation	Contact No
Smt. Kakul Chaudhary	Chairman	9027456275
Sh. Ankush Saini	Member	8901718102
Sh. Arshdeep Singh	Member	9896930535

k) **Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University**

Name	Designation	Contact No
Sh. Amit Kumar	Chairman	9896159691
Sh. Arshdeep Singh	Member	9896930535
Sh. Sandeep Kumar	Member	8059433699

l) **Establishment of Internal Complaint Committee:**

Internal Compliant Committee:-

Name	Designation	Contact No
Sh. Ravi Kumar	Chairman	9315672190
Sh.. Arshdeep Singh	Member	9896930535
Smt. Kakul Chaudhary	Member	9027456275

m)   Establishment of Committee for SC ST:

   Committee for SC/ST/BC:-

Name	Designation	Contact No
Sh. Amit Kumar	Chairman	9896159691
Sh. Sandeep Kumar	Member	8059433699
Sh. Ravi Kumar	Member	9315672190

n)   Internal Quality Assurance Cell:

To maintain the quality of education, internal quality assurance cell of HODs of different departments will be constituted. They meet periodically for the introduction of latest teaching methods/techniques for improvements in education.

6.   PROGRAMMES:

   Name of the Programmes Approved by the PCI:

Name of Program	D. Pharmacy
Number of Seats in 1st Year	60

Name of the Programmes Accredited by the AICTE   : -   Not Applicable

Status of Accreditation of Courses: -   Not Applicable

Duration:-

Name of the Program	Duration
D. Pharmacy	**02 Years**

Cut of marks for admission during the last 3 years: (Not Applicable)

Fee: - As per approval of fee committee from time to time.

Placement Facilities:-

Placement Cell will be created. The Cell helps the passed out students for getting job as per their qualification.

Campus placements of last three years with minimum salary, maximum salary and average Salary: Not Applicable

Name and duration of programme(s) having Twinning and Collaboration with Foreign Universities(s) and being run in the same campus along with status of their AICTE approval

College is not running any programme(s) having affiliation/collaboration with any Foreign University(s)/Institution(s).

7. FACULTY:

Number of Faculty Members:

Permanent (Full Time) faculty	:	7+1
Adjunct Faculty	:	----
Permanent Faculty: Student Ratio	:	1:20
Number of faculty employed during last three years	:	0
Number of faculty left during the last three years	:	0

Profile of each Faculty Branch wise list: As per Annexure-1

Profile of Principal

Name	:-	Amit Kumar
Date of Birth	:-	02.04.1975
Educational Qualification	:-	Master of Pharmacy
Work Experience	:-	09 Years
Area of Specialization	:-	Pharmaceutics
Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	:-	Pharmaceutics,Pharmacy Law & Ethics
Research guidance No. of papers published in National/ International Journals/ Conferences	:-	2+1
Ph.D.	:-	------
Projects Carried out	:-	------
Patents	:-	------
Technology Transfer	:-	------
Research Publications	:-	------
No. of Books published with details	:-	1(Pharmacy Law & Ethics)

9. FEE:

Details of fee, as approved by State Fee Committee:-

Course   **Tuition Fee/ Development Fund/Student Fun**

D. Pharmacy   As per approval of fee committee from time to time.

Time schedule for payment of fee for the entire Programme   **: -**   1/2 yearly

No. of fee waiver granted with amount and name of students   **: -**   Concession of fee to the student of 10% is granted to poor/fatherless/orphan students on compassionate grounds

No. of scholarship offered by the institution, duration and amount   **:**   Not Applicable

Criteria for fee waiver/scholarship : - Compassionate ground

Estimated cost of boarding and lodging in hostels : - Not applicable as we have no Hostel

Facility

10. ADMISSION:
Number of seats sanctioned by PCI/HSBTE for 2023-24.

For D. Pharmacy **60**

Category wise admission made during the last three years:- (Not Applicable)

Number of applications received during last two years for Management Quota and number Admitted, (Not Applicable)

11. ADMISSION PROCEDURE

For D. Pharmacy:

Admissions for 75% seats are made by HSTES as per merit obtained in 10+2 (Science stream) by conducting online counseling, and rest 25% management seats and vacant/ left over seats are filled at Institute level as per guidelines of Govt. /HSTES.

Last Date of Request of Application	: -	**(Not Applicable)**
Last Date of Submission of Application	: -	**(Not Applicable)**
Date of announcing Final Result	: -	**(Not Applicable)**
Results Release of Admission List	: -	**(Not Applicable)**
Date of Acceptance of candidates	: -	**(Not Applicable)**
Last Date of Closing of Admission	: -	**(Not Applicable)**
Starting of Academic Session	: -	**(Not Applicable)**
The waiting list shall be activated only on the expiry of date of main list	: -	**(Not Applicable)**
Policy of refund of fee	: -	**(Not Applicable)**

12. List of Applicants. (Not Applicable)

13. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE:

Number of Class room and size of each	**: -**	As per PCI/HSBTE NORMS
Number of Tutorial Room and size of each	**:-**	As per PCI/HSBTE NORMS
Number of Laboratories and size of each	**: -**	As per PCI/HSBTE NORMS
Number of Drawing Halls with capacity of each	**: -**	N.A
Number of Computer centre with capacity of each	**: -**	01 with capacity of 30 students
Central Examination Facility, Number	**: -**	As per requirement

Barrier Free Built Environment for disabled and elderly persons: Lift & Toilet provided

Occupancy Certificate	**: -**	Available (Attached)
Fire and Safety Certificate	**: -**	Available (Attached)
Hostel Facilities	**: -**	Not Provided

Library:-

Numbers of Books	: -	766
Numbers of Titles	: -	75
Numbers of National Journals	: -	06
Number of International Journal	: -	02
E-Library Facility	: -	Applied for
List of online National	:-	----
International Journals subscribed	:-	----

Laboratory & Workshop:-

a) Detail of Laboratories:-

Sr. No	Name of Lab
1	**Pharmaceutics**
2	**Pharmaceutical Chemistry**
3	**Pharmacology Lab**
4	**Pharmacognosy**
5	**Pharmacy Practice**
6	**Language Lab**
7	**Computer Lab**
8	**Instrument Room**
9	**Machine Room**
10	**Museum**

b)List of Experimental setup:

As per Haryana State Board of Technical Education, Syllabus lists of experiments are mounted in each Laboratory.

Computing Facilities:-

Internet bandwidth	40 Mbps
Number & configuration of systems	60 (P-IV-1GB, 80 GB HDD)
Total number of systems connected by LAN	60
Total number of systems connected by WAN	Nil
Major software packages available	Window-7 Professional, MS Office 2007
Special purpose facilities available	Internet Facility

Innovation Cell   **: -**   Exist

Social Media Cell   **: -**   Exist

List of facilities available:

a) Games and Sports facilities   **:**   Indoor & outdoor games

b) Extracurricular activities   **:**   Periodically Conducted Soft skill

c) Development facilities   **:**   Provided

Teaching Learning Process

Curricula and syllabi for each of the programme as approved by the hsbte:

For D. Pharmacy : - Syllabus of PCI as per Education Regulations ER-2023 are being followed.

ACADEMIC Calendar of the HSBTE, Panchkula for 2023-24

(a) Opening of Current academic session   **: -**   August 2023

(b) D. Pharmacy Supplementary   **: -**   February 2024

(c) Teaching Load of each Faculty   **:-**   July- 2024

Academic Time table with the name of the faculty members handling the course

Displayed on institutions notice board

Internal Continuous Evaluations System and Place

As per syllabus for D. Pharmacy Sessional exam will be taken for sending internal assessment to HSBTE.

Student's assessment of Faculty, System Place   : -   Adopted.
Special Purpose
   a) Software, all design tools in case
   b) Academic Calendar and frame work

14. Enrollment of Students in the Last 3 Years:- (Not Applicable)

15. LIST OF RESEARCH PROJECTS/CONSULTANCY WORKS   : -   Nil

Industry Linkage: -For Practical training of D. Pharmacy Govt. hospitals will be linked as per HSBTE guidelines.

MoUs with Industries: - In Process.

16. LoA AND SUBSEQUENT EoA TILL THE CURRENT ACADEMIC YEAR:

PCI Decision letter already uploaded on Institutional web site

17. ACCOUNTED AUDITED STATEMENT FOR THE LAST THREE YEARS:

Already uploaded on Institutional web site

18. BEST PRACTICES ADOPTED, IF ANY:

Power Point Presentations by students, faculty & guest lecture are conducted

Annexure I

1.	Name of Teaching Staff	: -	Mr. Amit Kumar
2.	Designation	: -	Principal
3.	Department	: -	Pharmacy
4.	Date of Joining the institution	: -	12/08/2022
5.	Qualification with Class/ Grade	: -	B. Pharmacy 1st M. Pharmacy 1st
6.	Total Experience in Years	:-	Teaching _09_ Industry__Research
7.	Papers Published	:-	National__02__. International__1_
8.	Papers Presented in Conferences	:-	National__-__. International__-_
9.	Ph. D. Guide? Give Field & University	:-	Field__-___. University __-___
10.	Ph.Ds/ Project Guided	:-	_____-_____.
11.	Books Published/IPRs/ Patents	:-	**01 (Pharmacy Law & Ethics).**
12.	Professional Memberships	:-	Life member IPGA
13.	Consultancy Activities	:-	_____-_____.
14.	Awards	:-	Best poster presentation in international Conference
15.	Grants fetched	:-	_____-_____.
16.	Interaction With Professional Institutions	:-	_____-_____.

Annexure I

1. Name of Teaching Staff   : -   Mr. Sandeep Kumar

2. Designation   : -   HOD (Pharmaceutics)

3. Department   : -   Pharmacy

4. Date of Joining the institution   : -   15/06/2023

5. Qualification with Class/ Grade   : -   B. Pharmacy 1st, M. Pharmacy 1st

6. Total Experience in Years   : -   Teaching _09_ Industry__Research

7. Papers Published   : -   National__-2__. International___1

8. Papers Presented in Conferences : -   National__-__. International__-_

9. Ph. D. Guide? Give Field & University : -   Field__-___. University __-___

10. Ph.Ds/ Project Guided   : -   _____-_____.

11. Books Published/IPRs/ Patents   : -   _____-_____.

12. Professional Memberships   : -   Life member IPGA

13. Consultancy Activities   : -   _____-_____.

14. Awards   : -   _____-_____.

15. Grants fetched   : -   _____-_____.

16. Interaction With Professional Institutions :-   _____-_____.

Annexure I

1. Name of Teaching Staff : - Mr. Sanjay Kumar

2. Designation : - Sr. Lecturer

3. Department : - Pharmacy

4. Date of Joining the institution : - 15/06/2023

5. Qualification with Class/ Grade :- B. Pharmacy 1st

6. Total Experience in Years :- Teaching _07_ Industry__Research

7. Papers Published :- National__-__. International___

8. Papers Presented in Conferences :- National__-__. International__-_

9. Ph. D. Guide? Give Field & University: - Field__-___. University __-___

10. Ph.Ds/ Project Guided :- _____-_____.

11. Books Published/IPRs/ Patents :- _____-_____.

12. Professional Memberships :- _____-_____.

13. Consultancy Activities :- _____-_____.

14. Awards :- _____-_____.

15. Grants fetched :- _____-_____.

16. Interaction With Professional Institutions :- _____-_____.

1. Name of Teaching Staff : - Mr. Rakesh Kumar

2. Designation :- Sr. Lecturer

3. Department : - Pharmacy

4. Date of Joining the institution : - 16/06/2023

5. Qualification with Class/ Grade : - B. Pharmacy 1st

6. Total Experience in Years : - Teaching _07_ Industry__Research

7. Papers Published : - National__-__. International___

8. Papers Presented in Conferences : - National__-__. International__-_

9. Ph. D. Guide? Give Field & University : - Field__-___. University __-___

10. Ph.Ds/ Project Guided : - _____-_____.

11. Books Published/IPRs/ Patents : - _____-_____.

12. Professional Memberships : - _____-_____.

13. Consultancy Activities : - _____-_____.

14. Awards : - _____-_____.

15. Grants fetched : - _____-_____.

16. Interaction with Professional Institutions : - _____-_____.

Annexure I

1. Name of Teaching Staff   :-   Mr. Arshdeep Singh

2. Designation   :-   Lecturer

3. Department   :-   Pharmacy

4. Date of Joining the institution   :-   15/06/2023

5. Qualification with Class/ Grade   :-   B. Pharmacy. 1st

6. Total Experience in Years   :-   Teaching _04_ Industry__Research

7. Papers Published   :-   National_____. International_____

8. Papers Presented in Conferences   :-   National__-__. International__-_

9. Ph. D. Guide? Give Field & University   :-   Field__-___. University __-___

10. Ph.Ds/ Project Guided   :-   _____-_____.

11. Books Published/IPRs/ Patents   :-   _____-_____.

12. Professional Memberships   :-   ------------------------------------

13. Consultancy Activities   :-   _____-_____.

14. Awards   :-   _____-_____.

15. Grants fetched   :-   _____-_____.

16. Interaction With Professional Institutions :-   _____-_____.

Annexure I

1. Name of Teaching Staff   :-   Mr. Ravi Saini

2. Designation   :-   Lecturer

3. Department   : -   Pharmacy

4. Date of Joining the institution   : -   15/06/2023

5. Qualification with Class/ Grade   : -   B. Pharmacy. 1st

6. Total Experience in Years   : -   Teaching _11_ Industry__Research

7. Papers Published   : -   National__-__. International_____

8. Papers Presented in Conferences   : -   National__-__. International__-_

9. Ph. D. Guide? Give Field & University   : -   Field__-___. University __-___

10. Ph.Ds/ Project Guided   : -   _____-_____.

11. Books Published/IPRs/ Patents   : -   _____-_____.

12. Professional Memberships   : -   _____-_____.

13. Consultancy Activities   : -   _____-_____.

14. Awards   : -   _____-_____.

15. Grants fetched   : -   _____-_____.

16. Interaction with Professional Institutions   : -   _____-_____.

1.   Name of Teaching Staff   : -   Mr. Ankush Saini

2.   Designation   : -   Asst. Professor

3.   Department   : -   Pharmacy

4.   Date of Joining the institution   : -   15/06/2023

5.   Qualification with Class/ Grade   : -   B. Pharmacy. 1st, M. Pharmacy 1st

6.   Total Experience in Years   : -   Teaching__ --_ Industry__--

7.   Papers Published   : -   National__-__. International____

8.   Papers Presented in Conferences   : -   National__-__. International__-_

9.   Ph. D. Guide? Give Field & University   : -   Field__-___. University __-___

10. Ph.Ds/ Project Guided   : -   _____-_____.

11. Books Published/IPRs/ Patents   : -   _____-_____.

12. Professional Memberships   : -   _____-_____.

13. Consultancy Activities   : -   _____-_____.

14. Awards   : -   _____-_____.

15. Grants fetched   : -   _____-_____.

16. Interaction with Professional Institutions : -   _____-_____.

Annexure I

1.	Name of Teaching Staff	: -	Mrs. Kakul Chaudhary
2.	Designation	: -	Asst. Professor
3.	Department	: -	Pharmacy
4.	Date of Joining the institution	: -	15/06/2023
5.	Qualification with Class/ Grade	: -	B. Pharmacy. 1st M. Pharmacy 1st
6.	Total Experience in Years	: -	Teaching __ -- __ Industry__--
7.	Papers Published	: -	National -- __. International____--
8.	Papers Presented in Conferences	: -	National__-__. International__-_
9.	Ph. D. Guide? Give Field & University	: -	Field__-___. University __-___
10.	Ph.Ds/ Project Guided	: -	_____-_____.
11.	Books Published/IPRs/ Patents	: -	_____-_____.
12.	Professional Memberships	: -	_____-_____.
13.	Consultancy Activities	: -	_____-_____.
14.	Awards	: -	_____-_____.
15.	Grants fetched	: -	_____-_____.
16.	Interaction with Professional Institutions	: -	_____-_____.